Department of Communication

Subject Syllabus

Subject Code : NAS01

Subject Title : Indonesian Language and Scientific Writing

Subject Specification : For students in Communication & Business Faculty

Subject Overview : The course involves a wide range of uses of Indonesian Language from writing for research, popular science articles, journals, and all academic papers. This course is to provide a wide scope on Bahasa Indonesia as tools on writing activity.

Course Objectives : This course is to introduce to students the importance of Indonesian Language in academic writing. The subject provides insights of Bahasa Indonesia to the writing techniques and the tricks and tips of academic writing.

Course Method : The course will be conducted through interactive learning, it will consist of class discussion, students presentation, quiz, case study analysis , paper, assignment and exams.

Learning Outcome (Competence) :

- Knowledge : Understand, explain, differentiate and writing current Bahasa Indonesia on academic papers and popular scientific paper.
- Skill : Able to produce and develop adequate Bahasa Indonesia as part of writing skills to enhance the academic papers.
- Attitude : Able to understand, analysis, and conclude the history, position and function, and varieties of Indonesian language, and able to apply skill of reading in scientific writing.

Course content :

Week	Topic
1	History of Indonesian Language
	Variety of Indonesian language
2	Academic Writing
	Reading Scientific Writing
3	Academic Writing in Digital Environment part 1
	Academic Writing in Digital Environment part 2
4	Review Material Session 1-3
	Effective Sentence & Paragraph Development
5	Article Journal Outline
	Topic, Problem and Title
6	Collection, Analysis of Data & Publication
	Citations and Bibliography
7	Plagiarism, Ethics and Related Issues in Research
	Review for Final Test
Final Examination	

Grading System
In the Letter Grade System, the quantitative grades mean:

Grade	Symbol	Conversion Value
90 – 100	A	4.0
85 – 89.99	A-	3.7
80 – 84.99	B+	3.3
75 – 79.99	B	3.0
70 – 74.99	B-	2.7
65 – 69.99	C+	2.3
60 – 64.99	C	2.0
50 – 59.99	C-	1.7
40 – 49.99	D	1.0
< 40	E	0

The student Grade Point Average (GPA) is organized into the following categories:
GPA of 0.00 – 1.99 = Fail
GPA of 2.00 – 2.49 = Pass
GPA of 2.50 – 2.99 = Credit
GPA of 3.00 – 3.49 = Merit
GPA of 3.50 – 4.00 = Distinction

Course Evaluation :
As a general rule, students are evaluated based on the following criteria:
Final Examinations 40%
Weekly Discussion 40%
Quiz 10%

Live Sesion Attendance 10%
TOTAL 100%

Scheme of Work :

Session	Title/Topic	Area Discussion	Activities
1	History of Indonesian Language	1. History of Bahasa Indonesia, 2. Position of Bahasa Indonesia, 3. Functional Bahasa Indonesia	Lecture's presentation Discussion
	Variety of Indonesian language	1. Studying the variety of Indonesian language 2. Studying a variety of standard Indonesian language	Lecture's presentation Discussion
2	Academic Writing	1. Definition of reasoning 2. Elements of reasoning	Lecture's presentation Discussion Coursework 1
	Reading Scientific Writing	1. Reading technique 2. Reading scientific writing 3. SQ3R reading	Lecture's presentation Discussion
3	Academic Writing in Digital Environment part 1	1. Academic writing and technology 2. Digital tools 3. Common writing problems 4. How to solve writing problems 5. Developing habits of mind	Lecture's presentation Discussion Coursework 2
	Academic Writing in Digital Environment part 2	1. Importance of the literature review 2. Planning a literature search 3. Reliability of a source 4. Writing a literature review	Lecture's presentation Discussion
4	Review	Review from week 1-3	Lecture's presentation Discussion
	Effective Sentence & Paragraph Development	1. Learn effective sentence forms 2. Definition of paragraph 3. The elements of paragraph 4. Terms of paragraphs writing a paragraph	Lecture's presentation Discussion
5	Article Journal Outline	1. Learn know journal outline	Lecture's presentation Discussion
	Topic, Problem and Title	1. Learn how to choose topics, problems and titles	Lecture's presentation Discussion

		2. The difference in topic and title 3. Topic and title restrictions 4. Learn how to choose topics, problems and titles 5. The difference in topic and title 6. Topic and title restriction	Coursework 3
6	Collection, Analysis of Data & Publication	1. Scientific Reference Sources 2. Collection of Data	Lecture's presentation Discussion
	Citations and Bibliography	1. How to cite correctly 2. Importance of Referencing in Documents 3. Citation and Listing Systems of References 4. Examples of in-Text References 5. Examples of Writing References	Lecture's presentation Discussion Coursework 4
7	Plagiarism, Ethics and Related Issues in Research	1. What is plagiarism 2. Prevention and cure from plagiarism 3. Plagiarism Checking	Lecture's presentation Discussion
	Review for Final Test		Lecture's presentation Discussion
8	**Final Test**		

Final Paper Guideline :

1. Create article journal that consist of:
2. Research title and abstract (15%)
3. Introduction (35%) :
    a. Background of the problem which implies the formulation of the problem, research objectives and benefits
    b. Results of previous research & concept/theory literature review
4. Method (25%) :
    a. Research methods, sources/units of analysis, data collection techniques, focus
    b. Research, data analysis techniques and data reliability checking techniques
    c. The time and place the research took place
5. Bibliography (15%)
6. Similarity Check (10%) maximum plagiarism 20 %

References :

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4. Chang, William. 2014. Metodologi Penulisan Ilmiah; Teknik Penulisan Esai, Skripsi, Tesis dan Disertasi untuk Mahasiswa. Jakarta: Penerbit Erlangga
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8. Peters, Michael A. 2008. Academic Writing, Genres and Philosophy. Educational Philosophy and Theory, Vol. 40, No. 7, 2008 doi: 10.1111/j.1469-5812.2008.00511.x
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