Department of Business Faculty

Subject Syllabus

Subject Code : NAS011

Subject Title : Indonesian Language & Scientific Writing

Subject Specification : Faculty of Business

Subject Overview : This course is to provide the wide scope on Indonesian Language as tools on writing activity. The course involves a wide range of using Indonesian Language from writing for research, popular science article, journal, all academic papers.

Course Objectives : Students understand scientific writing by using good and correct Indonesian and are able to use APA Style. Students are able to search research articles as reference material and are able to make journal articles and literature reviews that are in accordance with the research mindset in the business field (management, tourism and service business).

Course Method :

Learning Outcome (Competence) :

After completing this "Indonesian Language & Scientific Writing" course, students are expected to be able to:

L1. Able to produce and develop article journal that accordance with citation of APA style
L2. Explain how using Indonesian Language on different format writing, between academic and non-academic Writing technique
L3. Develop suitable Indonesian Language on writing technique on academic paper
L4. Understand, explain, differentiate and writing current Indonesian Language on academic papers and popular scientific paper

Course content :

Week	Topic
1	History of Indonesian Language, Indonesian Language Position, Function.
2	Variety of Indonesian language and Indonesian languages that are true and good
3	Introduction to academic and non-academic writings (CW1)
4	Article Journal Outline
5	Topic, problem and title (CW 2)
6	Writing integrity and citation techniques (APA Style)
7	Review for mid test
Mid Examination	
8	Scientific reasoning process
9	Effective sentence & Paragraph development
10	Collecting Data, Writing and Editing (CW 3)
11	Popular scientific papers
12	Abstract writing skills (CW 4)
13	Language politeness
14	Review for final test
Final Examination	

Grading System

A	90-100
A-	85-89.99
B+	80-84.99
B	75-79.99
B-	70-74.99
FAIL	Below 70.00

Course Evaluation :

As a general rule, students are evaluated based on the following criteria:

Final Examinations	35%
Mid-term Examinations	25%
Coursework & Assignments	30%
Attendance	10%
TOTAL	100%

Scheme of Work :

Session	Title/Topic	Area Discussion	Activities
I	History of Indonesian Language, Indonesian Language Position, Function.	1. History of Indonesian Language , 2. Position of Indonesian Language , 3. Functional Indonesian Language	Teaching Discussion practice
II	Variety of Indonesian language and Indonesian languages that are true and good	1. Studying the variety of Indonesian language 2. Studying a variety of standard Indonesian language	Teaching Discussion practice
III	Introduction to academic and non academic writings	1. Characteristics of academic writing 3. Characteristics of non-academic writing	Teaching Discussion practice
IV	Article Journal Outline	1. Structure of Article Journal 2. Theory Synthesis	Teaching Discussion practice
V	Topic, problem and title	1. Learn how to choose topics, problems and titles 2. The difference in topic and title 3. Topic and title restrictions	Teaching Discussion practice
VI	Writing integrity and citation techniques (APA Style)	1. The Academic writing Source and Plagiarism 2. Make citation with APA Style	Teaching Discussion practice
IV	Scientific reasoning process	1. Definition of reasoning 2. Elements of reasoning	Teaching Discussion practice
VII	Review for Mid Test		
Midtest			
VIII	Writing scientific papers	1. Writing college assignments 2. Writing a journal 3. Writing thesis and non thesis	Teaching Discussion practice
IX	Effective sentence & Paragraph development	1. Learn effective sentence forms 2. Equality and unity 3. Alignment	Teaching Discussion practice

		4. Emphasis 5. Straightforward 6. Variety 7. Definition of paragraph 8. The elements of paragraph 9. Terms of paragraphs writing a paragraph	
X	Collecting Datas, Writing and Editing	1. Collecting Data source 2. Data collection technique 3. Criteria for Resource Person/Informant	Teaching Discussion practice
XI	Abstract writing skills	1. Understanding abstract types 2. Able to write abstract points	Teaching Discussion practice
XII	Language Politeness	1. Principle of language politeness 2. Able to avoiding impolite language offenses .	Teaching Discussion practice
XIII	Popular scientific papers, opinions, reviews	1. Writing Popular scientific papers 2. Writing opinions 3. Writing a review	Teaching Discussion practice
XIV	Review for Final Test		
Final-test			

Course Work **:** I. Analysis of 5 journal articles according to the majors and topics you are interested (Title, Theory, the reasons for choosing that article) (Individual)
II. Define a topic and analysis with (5W+1H) to create article journal (Group with min 2 or max 3 students)
III. Determine 3 potential informant and their background that you will be interviewing
IV. Exercises to compose an abstracts

Midterm Paper Guideline **:** Submit Journal 50 % (Tittle, Introduction, Methodology & References)

Final Paper Guideline **:** Submit Journal 100% **(**Tittle, Abstract, Introduction, Methodology, Result and Discussion, Conclusion, References)

References **:**

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4. Chang, William. 2014. Metodologi Penulisan Ilmiah; Teknik Penulisan Esai, Skripsi, Tesis dan Disertasi untuk Mahasiswa. Jakarta: Penerbit Erlangga
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7. Rakedzon, Tzipora, and Ayelet Baram-Tsabari. 2016. Assessing and improving L2 graduate students' popular science and academic writing in an academic writing course. Educational Psychology. http://dx.doi.org/10.1080/01443410.2016.1192108
8. Peters, Michael A. 2008. Academic Writing, Genres and Philosophy. Educational Philosophy and Theory, Vol. 40, No. 7, 2008 doi: 10.1111/j.1469-5812.2008.00511.x
9. Cameron, Jenny, Karen Nairn & Jane Higgins. 2009.Demystifying Academic Writing: Reflections on Emotions, Know-How and Academic Identity, Journal of Geography in Higher Education, 33:2, 269-284, DOI: 10.1080/03098260902734943

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